



English Martyrs Catholic Primary School
"where everyone is special"



P92: Equality, Diversity and Inclusion Policy

Mission Statement

With Christ at the heart of our Catholic community,
our mission is to:

- ✠ nurture the potential in each individual,
- ✠ celebrate achievement,
- ✠ and develop an awareness of service
to God and each other

Adopted by the school: February 2022

Review: As required

English Martyrs Catholic Primary School is committed to valuing equality, celebrating diversity and actively supporting practices that promote genuine equality of opportunity for all staff and young people.

1. Introduction

English Martyrs Catholic Primary School is committed to promoting a positive and inclusive culture in which all staff and young people are valued, included and supported to fulfil their potential irrespective of their age, disability, race, religion, belief, sex, sexual orientation, gender identity, pregnancy or marriage / civil partnership.

We recognise our obligations under the Equality Act 2010 and are committed to promoting equality and diversity with all those we work with, especially our employees, pupils, young people and visitors. We oppose all forms of unlawful and unfair discrimination, bullying, harassment and victimisation and will make every effort to comply with the requirements of the Act and its subsequent provisions.

The following groups have been identified as key recipients in terms of the provision of this statement:

- Looked After or on the edge of Care
- Special Educational Needs / Learning Difficulties and Disabilities
- Excluded or at risk of exclusion from school
- From a minority ethnic group, including Gypsy, Roma and Traveller
- Have English as an additional language
- Are missing in education
- Have ill health, including hospitalisation, affecting attendance at school
- Are Not in Education, Employment or Training (NEET)
- Drug or alcohol abuse
- School age / teenage parents
- Young carers
- Offending or at risk of offending
- Mental health issues
- In receipt of free school meals
- Live in areas of deprivation
- Gifted and talented

Record keeping and monitoring

- We keep an accurate record, when possible and appropriate, of the protected characteristics of our pupils and employees.
- We keep a record of prejudice related incidents and bullying.
- We keep a record of exclusions.

Policies & documents which contribute to the promotion of equality

- School Behaviour Policy
- Anti-bullying Policy
- Special Educational Needs Information Statement
- Complaints Procedure - sets out how we deal with complaints relating to our school.
- Staff discipline and grievance Policy
- Online safety Policy
- Curriculum Policy
- Relationship and Sex Education Policy and audit
- Protective Behaviours Programme
- Safeguarding and Child Protection Policy
- Whistle Blowing Policy
- Staff Code of Conduct
- Supporting Pupils with Medical Conditions Policy

Failure to comply with these policies and procedures may result in disciplinary action.

Discriminatory treatment, bullying, harassment or victimisation of staff or young people by visitors will also not be tolerated.

2. Compliance

Compliance with the Equality Act 2010 is the responsibility of all members of staff. English Martyrs Catholic School does not condone any act of discrimination, discrimination, bullying, harassment or victimisation. Any breach of this policy may lead to disciplinary action.

3. Definitions

The Equality Act covers nine protected characteristics upon which discrimination is unlawful:

- age
- disability
- gender reassignment
- marriage and civil partnership
- pregnancy and maternity
- race
- religion or belief
- sex
- sexual orientation

For further information on **types of unlawful discrimination** see Appendix 1.

4. Public Sector Equality Duty

Schools have additional responsibilities through the Public Sector Equality Duty. When public authorities carry out their functions, they must have **due regard** to:

- eliminate **unlawful discrimination, harassment and victimisation**
- **advance equality of opportunity** between people who share a protected characteristic and those who don't
- foster or **encourage good relations** between people who share a protected characteristic and those who don't

5. Roles and responsibilities

The designated senior member of staff with overall responsibility for all equality, diversity and inclusion matters at English Martyrs Catholic Primary School is the Headteacher. For further information on the **roles and responsibilities** of the Designated Person see Appendix 2.

It is the responsibility of all staff to:

- Treat colleagues, young people and visitors with dignity and respect; and avoid behaving in any manner that may give rise to claims of discrimination, bullying, harassment or victimisation;
- Support and participate in any measures introduced to promote equality and diversity;
- Actively challenge discrimination and disadvantage in accordance with their responsibilities;
- Report any issues associated with equality and diversity in accordance with this policy.

It is important to recognise that an employee is **personally responsible** for their own acts of discrimination, bullying, harassment or victimisation carried out during their employment, whether or not the employer is also liable.

Any attempt to instruct, cause or induce another person to discriminate, bully, harass or victimise a third person will also amount to unlawful discrimination and any employee doing so will be subject to disciplinary action.

6. Duty to make reasonable adjustments

We will actively seek to make reasonable adjustments to ensure that people with a disability have equal access to opportunities and resources.

We will take positive and proactive steps to remove, reduce or prevent the obstacles faced by an individual with a disability, as far as is reasonable.

7. Admissions policy

Our admissions criteria are defined under the admissions policy and are applied consistently to every young person, irrespective of any protected characteristic.

8. Curriculum delivery

The Curriculum is highly positive and enriching, offering memorable experiences and rich opportunities that contribute to pupils' spiritual, moral, social and cultural development. The Curriculum includes a broad range of areas of study within Citizenship, PSHE and Well Being Education, to eliminate discrimination, harassment and victimisation.

- As a Catholic School we teach the RE scheme of work "**Learning and Growing as the People of God**" as instructed by the Archdiocese of Birmingham but children are also given opportunities within each year groups which exposes them to understand aspects of other faiths and festivals. More information about this can be found on the school website.
- The **Jesuit Pupil Profile**, which is adopted by the Archdiocese of Birmingham Schools, promotes key virtues and values which are complementary to the British Values of democracy, rule of law, individual liberty, mutual respect and tolerance of those of different faiths and beliefs. More information about this can be found on the school website.
- The Curriculum makes use of resources which challenge stereotypes.

9. Exclusion policy

The decision to exclude a child for a fixed period or permanently is a **last resort**. Our exclusion criteria are defined under the exclusion policy and are applied consistently to every young person, irrespective of any protected characteristic.

10. Recruitment and selection

All employees, whether part-time, full-time, temporary or permanent will be treated fairly and equally.

We will avoid unlawful discrimination in all aspects of employment including recruitment, promotion, training, pay and benefits, discipline and selection for redundancy. Selections, where appropriate, will be made on the basis of aptitude, ability and/or merit.

Where appropriate, English Martyrs Catholic Primary School will endeavour to make all reasonable and effective adjustments during the recruitment and selection process.

Where recruitment and selection is carried out by a third party, on behalf of English Martyrs Catholic Primary School, we will take all reasonable steps to ensure they adhere to the principles of this policy.

11. Reporting and recording incidents of discrimination and harassment

All incidents of discriminatory treatment, bullying, harassment and victimisation must be reported to senior staff and recorded as soon as is reasonably possible (and in any event within 24 hours of the incident).

All bullying-related incidents (confirmed or otherwise), will be addressed in accordance with our Anti-Bullying Policy.

12. Complaints and grievances

If an individual believes that they have been discriminated against, bullied, harassed or victimised, they may follow our Complaints or Grievance procedure.

13. Implementation, monitoring, evaluation and review

The designated senior member of staff with overall responsibility for the implementation, monitoring and evaluation of the 'Equality, Diversity and Inclusion Policy' is the Headteacher.

The designated member of staff is also responsible for ensuring that all young people, staff, parents/carers and placing local authorities are aware of, and comply with, our policy. Additional support would also be provided to any parent or significant person, wishing to know more about the policy and procedures outlined above. A copy of this policy document is available for inspection on the premises during office hours and an electronic copy is posted on our website <https://www.englishmartyrs.warwickshire.sch.uk/>

This policy document will be reviewed and publicised in writing, at least annually and, if necessary, more frequently in response to any significant incidents or new developments in national, local and organisational policy, guidance and practice.

14. Religion and belief

At English Martyrs Catholic Primary School is committed to working for equality for people based on their religion, belief and non-belief. We respect the religious beliefs and practice of all staff, pupils and parents and we comply with reasonable requests relating to religious observance and practice. Other Faiths are incorporated into the curriculum throughout the year and children are encouraged to share their faith and beliefs if they are not Catholic. The school has very good relations with families of other faiths and they have chosen their child to attend a Catholic School, which leads to a mutual respect and understanding between parents and home. All children take part in the preparation for the

Sacraments in school and can take an active part in the services themselves if they so wish.

APPENDIX 1

Further information about equality, diversity and inclusion

1. Types of unlawful discrimination

Direct discrimination occurs when someone is treated less favourably than another person because of a protected characteristic (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex sexual orientation).

Discrimination by association is direct discrimination against someone because they associate with another person who possesses a protected characteristic.

Perception discrimination is direct discrimination against an individual because others think they possess a particular protected characteristic. It applies even if the person does not actually possess that characteristic.

Indirect Discrimination occurs when a condition, provision, policy or practice applies to everyone but particularly disadvantages people who share a protected characteristic, and it cannot be shown to be a proportionate means of achieving a legitimate aim. Arguing that it's more expensive not to discriminate is unlikely to be considered a valid justification.

Discrimination arising from disability

The Equality Act also protects an employee from what the law terms 'discrimination arising from disability' - this is where they are treated unfavourably, not because of the disability itself, but because of something linked with their disability.

Harassment occurs when a person is subject to "unwanted conduct related to a relevant protected characteristic, which has the purpose or effect of violating an individual's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment for that individual". It can include behaviour that individuals find offensive even if it's not directed at them, offence was not intended and even if they do not have the relevant protected characteristics themselves.

Bullying is very similar to harassment, but it is not related to a protected characteristic. Bullying doesn't have a legal definition in the Equality Act but will normally be handled in exactly the same way under an organisation's duty of care.

Victimisation occurs when an individual is subject to a detriment because they have - or are suspected of having - made an allegation, given evidence about or supported any individual (including themselves) who has been subject to any of the above.

A child should not be treated less favourably because of the actions of a family member.

If an individual gives false evidence or makes an allegation in bad faith, then they are not protected from victimisation under the Act.

APPENDIX 2

Roles and responsibilities

The designated senior member of staff with overall responsibility for all equality, diversity and inclusion matters at English Martyrs Catholic Primary School is the Headteacher.

The role of the Designated Person is to:

- Create an environment in which all members of the community are expected to treat one another with mutual respect, dignity and tolerance.
- Ensure that English Martyrs Catholic Primary School complies with equality legislation;
- Ensure all policies, practices and procedures associated with equality, diversity and inclusion, including admissions, curriculum, recruitment and selection are implemented;
- To make effective and reasonable adjustments where appropriate to meet the individual needs of staff, young people and others who may have business with English Martyrs Catholic Primary School;
- Ensure that all staff are aware of and follow English Martyrs Catholic Primary School's policy; and receive appropriate equality and diversity training, in accordance with their roles and responsibilities;
- Take 'all reasonable steps' to prevent discrimination, bullying, harassment and victimisation from taking place;
- Take responsibility for recording, managing and analysing incidents of discrimination, bullying, harassment and victimisation in accordance with English Martyrs Catholic Primary School's policies, procedures and guidance.

Updated: Jan 2021

Signed by:

The Chair of Governors _____ Date:

Head teacher _____ Date:

School Business Officer _____ Date: